



Memorandum

TO: USG Staff
FROM: The Office of Human Resources
DATE: November 08, 2021
SUBJECT: Final Days for 2022 Benefits Open Enrollment

Dear Colleagues,

Open Enrollment for the State Employee and Retiree Health Benefits and Wellness Program ends on **November 12, 2021, at 5 pm EST**. The new plan year will begin on January 1, 2022. This is an opportunity for you to make changes to/or enroll in health, dental, and pharmacy plans. Faculty and staff may also add eligible dependents to their coverage, remove ineligible dependents and enroll in a Health Care and/or Dependent Care Flexible Spending Account (FSA).

No action is required if you wish to keep your current benefits, with the exception of FSA plans which must be renewed annually, If you participated in an FSA in 2021 and need an FSA in 2022, you MUST re-enroll by the end of Open Enrollment. Changes go into effect on January 1, 2022.

Employees/Retirees adding dependents during Open Enrollment must attach the [dependent documentation](#) (married - "certified" marriage certificate / child - birth certificate) to the SPS Benefits System Benefit Event. If you do not provide all required documentation by the close of Open Enrollment on Friday, November 12, 2021 (**5 pm EST**), the dependent(s) will be excluded from the coverage.

You can access the 2022 Benefits Guide [here](#). Please visit UHR's [open enrollment](#) site for additional questions. Please do not hesitate to contact USG's Office of Human Resources for any questions or concerns. You may also contact the UHR Employee Benefits Department at mybenefits@umd.edu and/or at (301) 405-7575 for any assistance regarding the Open Enrollment process.

Thank you!

Nitshu