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Name (Print) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Service Center\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Current Position\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Supervisor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Professional Development Activities for Performance Plan Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Please list any professional development activities you complete. The “Type of Training” can include seminars, workshops, college courses, webinars, USG or UMCP hosted training, online courses or other types of training and development activities.

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| --- | --- | --- | --- |
| **Type of Training** | **Course Title/Description** | **Date(s) Attended** | **Organization, Association, or School** |
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**NOTE**: Human Resources offers Lynda.com and learning opportunities during each PRD cycle to enhance professional development for the USG staff. If you were unable to participate in professional development activities this past PRD cycle, please briefly explain why you could not attend any training opportunities (finding, staffing, workload, etc.). This will assist human resources with targeting ways to support you in reaching your developmental goals.

**Employee Signature**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_