



# USG CONNECTS

## Virtual Mock Interviewing

### GOAL: NERVOUS ABOUT INTERVIEWING - DON'T WORRY!

We know that interviews are incredibly nerve-wracking. That's why mock interviews exist! It's unlikely that those nerves will ever go away (that's normal), but you can prepare and do your best. Take advantage of this opportunity to practice and get better. This mock session is a rare opportunity to interview without worrying about getting the job, so congratulations on taking steps to prepare yourself for the real deal! This USG Connects mock virtual interview will also allow you to practice interviewing in the "virtual world," which is becoming more and more the approach for professionals worldwide.

### HOW TO PREPARE:

- 1.) When you are matched with a USG Connects consultant for a virtual mock interview, establish the date, time, and technology used for the practice interview.
- 2.) Block your calendar and test the agreed-upon technology to prevent any challenges during the actual mock interview.
- 3.) Take time to prepare for the interview as you would for an actual job interview, including questions to ask of the interviewer. While you cannot know for sure what an interviewer will ask, preparing answers to these general questions is a great start.
  - We encourage you to write down some talking points and give some thought to how you would answer any of the following questions:
  - Please begin by telling me a little bit about yourself.
  - What are your career goals for the short- and long-term?
  - What are your key traits and skills? How will these help you succeed in your desired career?
  - What are the greatest strengths you bring to the workplace?
  - What are three adjectives that your peers, colleagues, or supervisor would use to describe you?
  - What makes you unique?
  - What are your areas of weakness, and how are you taking action to improve them?
  - Tell me about a time you set a goal and took action steps to achieve it.
  - What is your dream job?
  - What is your ideal work environment?
  - Describe your ideal supervisor.
  - What are some of your accomplishments in school or the workplace?
  - What significant failures have you experienced, and what did you learn from them?
  - How do you manage stress?
  - Give me an example of a time you had to handle conflict in the workplace or at school.
  - Tell me about a time you made a mistake. What did you do alleviate or correct the situation?
- 4.) Please treat this as an actual interview, and dress professionally. While a suit is not required, professional dress is still vital for virtual consultations. For helpful tips, please click the link here: "[How to Dress For an Interview](#)".
- 5.) You should have a copy of your resume in front of you. You may also want to have some notes with talking points, as well as a pen and paper to take notes during your post-interview discussion. We also recommend you have a glass of water available if you need it.
- 6.) Be sure to thank the consultant for their time and assistance at the end of the mock interview.