



Sample Career Immersion *for a Regional Healthcare Facility*

Itinerary:

- 10:30am Students arrive
*Number of students: 25-30, divided into 3 groups for morning and 4 for afternoon
Number of chaperones: 2-4*
- 10:40 – 10:50 Welcome address to students
- 10:50 – 10:55 Overview of the Day
- 10:55 – 11:30 Brief full group presentations
- Cardiovascular and Interventional Radiology
 - Rehabilitation
 - Public Relations/Marketing

Group Tours/Presentations

	Medical-Surgical Nursing	Surgical-Services/Operating Room	3 rd Tour
11:30 – 11:45	A	B	C
11:50 – 12:05	C	A	B
12:10 – 12:25	B	C	A

12:30 – 1:00pm Regroup for lunch & informal networking

Career Opportunities and Recruiting Simulated Activity

	Volunteer Opportunities	Internship Opportunities	Nurse Residency Program	Recruiting Simulated Activity
1:05 – 1:20	A	B	C	D
1:25 – 1:40	D	A	B	C
1:45 – 2:00	C	D	A	B
2:05 – 2:25	B	C	D	A

2:30pm Closing remarks & group photograph; Dismiss students to go home

Tours:

Professionals volunteering to participate in the lab tours will host small groups of 5-10 students for 15-minute tours. Below are some suggestions for planning a quality tour for students:

- Demonstrate unique aspects of particular areas and demonstrate instruments.
- Choose one or more interesting tasks to demonstrate for students.
- Consider introducing your assigned group of students to your colleagues and share how you work as a team.
- Show how your work is important to the larger operations at the organization.
- Discuss your academic and career pathway that led you to the organization and how you have grown professionally within the organization.
- Demonstrate for students how to solve a common work-related challenge.
- Allow time for questions as you conduct your tour.

Internship & Career Opportunities Presentation:

A presentation on internship, part-time work and full-time career opportunities is a great way to give students some insight and tips for making their future applications more competitive with your organization. Here are some suggestions for items to address during this presentation:

- Showcase opportunities for high school graduates, college students and/or recent college graduates at the organization.
- Discuss typical requirements, application deadlines and materials required (for example: cover letters, letters of recommendation, etc.) for these positions.
- Share any tips for making the students' applications more competitive with your organization and discuss any issues that may knock their application out of consideration for a position.
- Address any classes or work experiences that would be a benefit to their application.
- Advise if an internship typically requires an interview and communicate any insight into the typical interview process.

Helping the students to navigate the process of applying for an internship or job opportunity with your organization may increase their likelihood of being a competitive local applicant in the future.