



Public Access Policy

USG Policy 1 (1.00) | Approved by the Executive Director, November 2018

I. Purpose and Applicability

This policy defines spaces on the USG campus that are and are not available for public use.

II. Definitions

- A. *Campus User*: students, faculty or staff from any USM Institutional partner with a valid USG ID card; affiliated business partners; USG Administrative staff, registered Student Organizations, ACES students, and affiliated contractors such as the Bookstore, Food Service and Security personnel.
- B. *External User*: any member of the public that does not have a USG ID and is in no way affiliated with USG or its Institutional Partners; Conference and Events clients participating in a contracted event at USG; alumni of the nine USG partner institutions.
- C. *Public Space*: space that is available for public use during USG Hours of Operation posted on the USG website. The following are considered Public Space:
 - 1. Green Grove Cafe and Dining Areas in Building IV
 - 2. Priddy Library
 - a) Only within normal business hours. Night Owl Hours are open to USG students and staff only.
 - 3. Copy Center
- D. *Allocated Space*: space that is not available for public use. These spaces include:
 - 1. Classrooms
 - 2. Laboratories
 - 3. Study Rooms
 - 4. Conference rooms
 - 5. Campus Recreation Center
 - 6. Multi-Purpose Room
 - 7. Offices
 - 8. Student Lounges

III. Policy Statement

- A. External Users are permitted to use designated Public Space on the USG campus during USG Hours of Operation only. Users must adhere to all state and local laws and any posted Rules of Use.
- B. External Users that are participating in a confirmed Conference and Events activity have access to Allocated Space only if it is identified as part of the rental contract. These users must be able to show proof of their affiliation when requested by USG Security Personnel.
- C. Any other External User that is using an Allocated Space, and is not part of a Conference and Events activity, will be asked to relocate to a designated Public Space.
- D. USG Reserves the right to restrict access to any space on the USG campus, at any time, for any purpose.

IV. Revision History

Date	Description	Revised By
11/2018	Initial Policy Creating	John Brandt
09/2021	Removed Bookstore and Corner Bistro from list of Public Spaces	Erin Fernandez

Signature - Executive Director

Date