

WORKSHOPS

FEB 1-13

2/1

4:00-5:15pm

In-person

Macklin Center

Time Management: Starting Strong

Start your semester strong by learning time management and study strategies to set you on the right path.

2/5

12:00-1:15pm

In-person

Macklin Center

Time Management: Starting Strong

Start your semester strong by learning time management and study strategies to set you on the right path.

2/5

3:00-4:00pm

Hybrid

Priddy Library

Zotero

Explore how the citation manager Zotero can help you cite and create a bibliography for your research paper and more.

2/7

12:00-1:00pm

Hybrid

Macklin Center

Professional Writing - Email Etiquette

Learn the writing principles for professional emails.

2/8

4:30-5:30pm

Hybrid

Entrepreneurship Lab

So you want to be an Entrepreneur? Have you done your Research?

Are you familiar with USG's Lab for Entrepreneurship and Transformative Leadership? Did you know that you can access databases at Priddy Library to aid you in your entrepreneurship research? Join us to hear what we have to offer!

2/12

3:00-4:30pm

Hybrid

Macklin Center

Writing & Citing with APA

Explore the basics of APA style and how the software Academic Writer can help with organizing your sources, writing a group paper and checking your citations.

2/13

4:00-5:30pm

In-person

Macklin Center

Take Note: Note-taking from Research Articles

Using a grid for organizing notes and other helpful tools.



REGISTER AND
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The Universities
AT SHADY GROVE

Priddy Library

**Macklin Center for Leadership
& Communication**

Hire



WORKSHOPS

FEB 19-29

2/19

4:00-5:00pm

Virtual

Time Management with Apps

Maintain and make the most of your study schedule with free online applications.

2/20

4:00-5:30pm

Hybrid

Priddy Library

Preparing for a Literature Review

Tips and techniques for searching library databases, reading scholarly articles, and creating a literature review.

2/21

12:00-1:30pm

Hybrid

Priddy Library

Effective Presentations

Presentations causing you anxiety? Learn how to create and deliver an effective presentation.

2/26

1:00-2:30pm

In-person

Macklin Center

Group Work and Group Writing

Dreading group projects this semester? Learn skills to work in groups effectively.

2/27

3:00-4:00pm

Hybrid

Macklin Center

Communication for Careers

Learn the different types of communication and how to utilize them in the workplace.

2/28

12:00-1:00pm

Hybrid

Priddy Library

Zotero

Explore how the citation manager Zotero can help you cite and create a bibliography for your research paper and more.

2/29

12:00-1:00pm

Hybrid

Priddy Library

Starting a Business: What you Need to Know

Have you always wanted to start your own business, but didn't know where to start? This workshop will guide you through the basic requirements.



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Priddy Library

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Hire



WORKSHOPS

MARCH

3/4

12:00-1:30pm

Hybrid

Priddy Library

Writing & Citing with APA

Explore the basics of APA style and how the software Academic Writer can help with organizing your sources, writing a group paper and checking your citations.

3/4

12:00-1:30pm

In-person

Building IV, Suite 1318

The Art of Introducing Yourself: Craft Your Professional Pitch

Learn how to introduce yourself at career events or on your first day at work, and then practice your pitch.

3/6

12:00-1:00pm

In-person

Macklin Center

Public Speaking

Learn and practice public speaking techniques including articulation and body language.

3/7

12:00-1:30pm

Hybrid

Priddy Library

Excel - Functions, Tables & Charts

Covers functions & formatting, plus pivot tables to analyze and present your data.

3/12

12:00-1:00pm

In-person

Macklin Center

Grammar for Academic Writing

Avoid the most common grammatical errors in academic and professional writing.

3/13

12:00-1:30pm

Hybrid

Priddy Library

ArcGIS Online & StoryMaps

Learn how to create digital maps, combining them with photos, text, video and audio to tell a story.

3/14

12:00-1:00pm

In-person

Macklin Center

Presentation Anxiety

Practice techniques to reduce anxiety before giving a presentation.

3/26

12:30-2:00pm

Hybrid

Macklin Center

Preparing for a Literature Review

Tips and techniques for searching library databases, reading scholarly articles, and creating a literature review.

3/27

3:30-4:30pm

In-person

Macklin Center

Test Taking Strategies

Utilize the elements of critical thinking and a problem solving process to best prepare for quizzes and exams.

3/28

4:00-5:30pm

Hybrid

Macklin Center

Effective Presentations

Presentations causing you anxiety? Learn how to create and deliver an effective presentation.



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WORKSHOPS

APR 1-11

4/1
12:00-1:00pm
In-person
Macklin Center

Mastering the Interview: Strategies and Public Speaking

Want to navigate the interviewing process with ease? Learn about the different types of interviews, questions they ask, and follow-up procedures.

4/1
5:00-6:00pm
Virtual

Time Management with Apps

Maintain and make the most of your study schedule with free online applications.

4/2
1:00-2:30pm
In-person
Macklin Center

Group Work and Group Writing

Dreading group projects this semester? Learn skills to work in groups effectively.

4/2
4:00-5:00pm
Hybrid
Priddy Library

So you want to be an Entrepreneur? Have you done your Research?

Are you familiar with USG's Lab for Entrepreneurship and Transformative Leadership? Did you know that you can access databases at Priddy Library to aid you in your entrepreneurship research? Join us to hear what we have to offer!

4/4
4:30-5:30pm
Hybrid
Priddy Library

Starting a Business: what you need to know

Have you always wanted to start your own business, but didn't know where to start? This workshop will guide you through the basic requirements.

4/9
4:00-5:30pm
Hybrid
Priddy Library

Excel - Functions, Tables & Charts

Covers functions and formatting, plus pivot tables to analyze and present your data.

4/10
3:00-4:00pm
In-person
Macklin Center

Public Speaking

Learn and practice public speaking techniques including articulation and body language.

4/11
12:00-1:00pm
Hybrid
Priddy Library

e-Portfolio

Build an e-Portfolio--an innovative way to showcase your professional and academic skills and experiences in an online format.



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WORKSHOPS

APR 15-MAY 1

4/15

5:30-6:30pm

Virtual

Countering Conspiracy

Is that true? Or does it just feel true? Attend this workshop to become a pro at sorting through online mis and disinformation.

4/16

12:00-1:00pm

In-person

Macklin Center

Networking Conversational Skills

Improve your conversational skills for networking and professional events.

4/17

12:00-1:00pm

Hybrid

Priddy Library

Storytelling with Data

With the use of graphs and infographics, create data visualizations that tell a compelling story.

4/22

3:00-4:30pm

Hybrid

Priddy Library

ArcGIS Online & StoryMaps

Learn how to create digital maps, combining them with photos, text, video and audio to tell a story.

4/24

4:00-5:00pm

Hybrid

Priddy Library

Research Posters

Learn how to use PowerPoint to transform research into a poster. Discuss content guidelines, design, and presentation tips.

4/30

5:30-6:30pm

Virtual

Countering Conspiracy

Is that true? Or does it just feel true? Attend this workshop to become a pro at sorting through online mis and disinformation.

5/1

12:00-1:00pm

In-person

Macklin Center

Test Taking Strategies

Utilize the elements of critical thinking and a problem solving process to best prepare for quizzes and exams.



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