Intern - Public Health - Campus 2021

- Washington, Washington, DC; Annapolis Junction, Maryland; Atlanta, Georgia
- Client Services
- 7066

Job Description

Overview

Guidehouse is a leading management consulting firm serving the public and commercial markets. We guide our clients forward towards new futures that build trust in society and your professional skills along the journey. Join us at Guidehouse.

Responsibilities

Our Interns help our clients transform their business processes, improve internal controls, improve efficiency of operations, increase transparency and performance management, and to comply with Federal laws and regulations. During your assignment, you will be given the opportunity to support projects to address some of the most significant project challenges faced federal clients. The nature of our projects are extremely fluid and requires self-motivated individuals that are willing to develop solutions on their own or in a team of highly skilled professionals. Project members are provided the opportunity to interact with our clients' senior management, as well as the opportunity to enhance their skills in the area of technical competency, business development, client service and people development.

Throughout the internship, you will have the chance to work with our internal teams on the assigned project/contract, meet with upper management to reflect on your personal and professional development, and socialize with your fellow interns during outings/activities.

As an intern, you’ll be working with an experienced team to support the development of client deliverables, internal and client presentations, day-to-day project logistics, and any additional project tasks. This position provides individuals the opportunity to serve clients in potential the areas of: business design, organizational strategy, market analysis, financial management, operational analysis, process improvement, change management, communications, information/cybersecurity, and program/project management.

Your responsibilities will include:

- Supporting the project team to achieve project-specific goals and objectives
- Have a natural curiosity to learn new skills and concepts
- The ability to be flexible and reprioritize tasks as needed
- Collect data, conduct analyses, and support recommendations development

Skills and knowledge gained from your intern experience:

- Knowledge of federal government agency operations
- Developing of individual skills and capabilities in a consulting environment
- Client interactions and management (identifying client needs, developing relationships, communicating effectively in a fast-paced environment)
- Strong written and verbal communication skills
- Experience in Microsoft Office suite (e.g., PowerPoint, Excel, PowerBI)

You will gain experience in:
• Team-building
• Observing and participating in client meetings
• Work experience in the areas of public health, business administration and operations, health strategy, process improvement, project management, cybersecurity, communications and general management consulting (varies based on assigned project)

Qualifications

Required:

• Minimum Years of Experience: 0 years
• Degree Status: Bachelor's Degree (Must still be enrolled in an accredited degree program in Fall of 2021 and graduate by Summer of 2022)
• Ability to obtain a US Security Clearance: individual may be submitted for clearance specific to client post-offer

Desired:

• Knowledge and understanding of project management principles and the phases of project management (Initiation, Planning, Execution, Monitoring, Closure)
• Experience planning and executing projects of varying degrees of complexity, preferably projects that involve serving a client and engaging directly with the client throughout project performance
• Experience working in teams to produce high-impact work products, reports, and other deliverables in a fast-paced environment
• Possesses strong oral and written communication skills
• Heightened attention to detail, and the ability to create and edit technical and non-technical written work products and graphical presentations
• Ability to view problems from multiple angles and apply a variety of solutions to solving them
• Ability to participate in client-facing discussions and meetings
• Ability to synthesize information quickly and learn new skills
• Desire to support public sector clients with a focused mission on Healthcare
• Passionate about reinvesting in the company you work for and representing the company's brand

Additional Requirements

The successful candidate must not be subject to employment restrictions from a former employer (such as a non-compete) that would prevent the candidate from performing the job responsibilities as described.

Disclaimer

About Guidehouse

Guidehouse is an Equal Employment Opportunity / Affirmative Action employer. All qualified applicants will receive consideration for employment without regard to race, color, national origin, ancestry, citizenship status, military status, protected veteran status, religion, creed, physical or mental disability, medical condition, marital status, sex, sexual orientation, gender, gender identity or expression, age, genetic information, or any other basis protected by law, ordinance, or regulation.

Guidehouse will consider for employment qualified applicants with criminal histories in a manner consistent with the requirements of applicable law or ordinance including the Fair Chance Ordinance of Los Angeles and San Francisco.

If you have visited our website for information about employment opportunities, or to apply for a position, and you require an accommodation, please contact Guidehouse Recruiting at 1-571-633-1711 or via email at RecruitingAccommodation@guidehouse.com. All information you provide will be kept confidential and will be used only to the extent required to provide needed reasonable accommodation.