GMP Facility Associate I

Vigene Biosciences, A Charles River Company
Rockville - MD (United States)
Job

DEPARTMENT: Facilities & Central Services

REPORTS TO: Manager, Facilities and Engineering

LOCATION: Rockville, MD (5-Research and Shady Grove)

General Job Description

Vigene Biosciences has been a leader at the forefront of cell and gene therapy, Adeno-Associated virus or AAV vector production, adenovirus vector production, lentivirus vector production, retrovirus vector production, plasmid production, viral vector QC and analytical services, plasmid QC and analytical services, providing services and products to support this rapidly growing and increasingly important field.

The GMP Facility Associate I will perform activities to support GMP Manufacturing operations in the Production Areas.

Duties and Responsibilities

- Perform the cleaning and upkeep of GMP Production Areas/Cleanrooms. This activity involves multiple methods and frequency of cleaning for the different statuses of GMP Production Areas
- Aseptic Gowning qualification is required after training is provided. Requirements to complete this include excellent hygiene routines
- Operate autoclave and prepare goods for autoclaving/sterilization
- Routinely monitor and collect data of GMP Production Areas conditions (temperature, humidity, and pressure)
- Clean and manage the status of all GMP equipment inside the Production Areas
- Order, store, and keep inventory of cleanroom gowning and cleaning materials
- Perform Good Housekeeping in the production suites to support manufacturing
- Identify and communicate any material or procedural discrepancies and/or problems
- Follow and execute Standard Operating Procedures (SOP's)
- Accurately document solution prep and cleaning activities in logbooks according to Good Documentation Practices (GDP's)
- Provide support and/or prepare solutions to be used in manufacturing activities
- Perform additional activities as time allows that will be part of the facilities support department (basic HVAC maintenance, check lists, inspection reports, etc.)
- Complete cleaning records accurately
- Work in team atmosphere where duties are shared between Facilities Associates
- Practice collaboration and teamwork
- Engage with others as part of the Facility Team
- Other responsibilities as needed

Qualifications for the Job

- Associate degree in Science preferred, or High School Diploma or GED with prior work experience in the Biotechnology Industry in a GMP Facilities role
- Possess the willingness to learn new concepts to fully understand aseptic techniques and demonstrate proper clean-room behavior

- Excellent interpersonal and communication skills
- Detail-oriented and demonstrate the ability to perform highly detailed work
- Able to accurately perform basic math calculations
- Mechanically inclined

Key Competencies

- Demonstrates integrity and respect
- Delivers results
- Demonstrates business acumen
- Champions change
- Engages and inspires

Working Conditions

- Reliable mode of transportation to travel between sites in the Rockville area
- Able to work standing, bending, and reaching overhead for long periods of time
- Able to work around various cleaning chemicals that produce non-hazardous odors like bleach/chlorine and oxidizers/hydrogen peroxide.
- Able to wear appropriate gowning covering most parts of the body and face
- Able to lift, push, and pull 50 lbs.
- Open availability - Overtime work and schedule adjustments may be needed/necessary and holiday work may also be required based on manufacturing schedule

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To apply: https://j.brt.mv/PortalViewRequirement.do?reqGK=27603584