Cognitive Interviewer (Part-time)

EurekaFacts, LLC
Rockville - MD (United States)
Job

Cognitive Interviewer (Rockville, MD)
Job Type: Part-time

EurekaFacts, a dynamically growing market and social science research company, is looking for passionate researchers and experienced cognitive interviewers to conduct pretesting and evaluations of assessments and survey instruments. The type of projects may include such exciting opportunities as working on pretesting of national surveys, educational tests and assessments, and conducting usability research on new technologies. Requires extensive interviewing experience, very strong qualitative research skills, as well as superb writing skills. The ideal candidate will be an organized, detail oriented, self-starter who has the ability to work independently as well as with a team within a fast paced, research driven environment.

— Study activities involve working independently or if needed, in teams of two interviewers (cognitive interviewer and assistant interviewer) to administer cognitive interviews. The majority of the interviews will be conducted at our office in Rockville, MD with limited off-site interviewing in other locations within the D.C. metro area and across the country.
— Additional tasks will include preparing interviews summaries notes and research reports, working under the direction of the project study manager.
— Hours will be primarily weekday daytime and evenings hours depending on the need and availability of research participants. There may be some need for weekend availability in order to accommodate research participant’s preferences in scheduling interviews. Flexibility is essential to the position.
Requirements:
— A Bachelor’s degree and at least 5 years of interviewing/research experience or Master’s degree and 2 years or interviewing/research experience (desirable fields of study include psychology, education, child development, or a related social science).
— Prior survey research interviewing or cognitive interviewing experience is required.
— Ability to listen and accurately summarize verbal and non-verbal communication from research respondents.
— Ability to pass routine background check as needed to work with youth.
— Must be able to obtain and hold a government clearance.
— MS Office (Word and Excel) proficiency is required.
— Ability to speak, read and write in English.
— Candidates must have reliable transportation and be able to travel to our office in Rockville, MD or other locations as needed
Preferred Qualifications
— Previous experience working with youth is a plus.
— Advanced degree in cognitive psychology, clinical psychology or related field is a plus.
— Extensive experience conducting research interviews.
— Advanced computer literacy is a plus.
— Bilingual in Spanish and English is a plus.

EurekaFacts, LLC is an Equal Opportunity Employer committed to making decisions without regard to race, color, religion, creed, sex, sexual orientation, gender identity, marital status, national origin, age, veteran status, disability, or any other protected class. If you need a reasonable accommodation for any part of the employment process, please let us know the nature of your request and your contact information. Reasonable accommodations are considered on a case-by-case basis.

If you are interested in joining our team, please submit your resume to jobs@eurekafacts.com.