

What strategies should I use to be successful in my remote learning courses?

If you have never taken a course remotely before, you will likely need to give yourself time and space to discover all of the details of your virtual classrooms. Following these tips will help you along the way:

- **Time:** Give yourself more time than you think you need to complete assignments. Online classes can require more time than face-to-face, so don't be surprised if you find yourself taking an extra hour or two to finish your work.
- **Space:** Imagine that you're going to class every week, and choose a place where you feel comfortable and focused. Maybe you need a little background music or complete silence. Consider what works best for you, and create that space while you're engaged in your online coursework.
- **Calendar:** Keep a calendar, weekly chart, or list of all the work you need to complete in each course. Staying organized is half the challenge to being a successful online student. Set aside regular times on your calendar to ensure you don't fill your schedule with other obligations.
- **Questions:** Ask questions. A lot. In face-to-face classrooms, we rely on our ability to ask questions in the moment and get immediate feedback from our instructors and peers, but in a remote course you should expect some lag time, so set aside time to look through each week's assignments and ask your instructor questions via email or in a Q&A discussion board if they have set one up.
- **Interaction:** Many remote courses require you to interact with your peers and instructors through video, collaborative software, or Google docs. Treat your classmates like they're in the room with you, and find constructive ways to support each other.
- **Help:** Don't wait until the last minute to reach out for help if you feel stuck. After you've read the course materials carefully, reached out to your instructor, and emailed a classmate, contact the Macklin Center for your writing assignments, analytical reasoning and statistics, study skills, time management, disability support.

**Thank you to Kent State University whose materials were modified to create this resource.*