



The Universities

AT SHADY GROVE



*Safety & Security at USG;
a Supplement to Annual
Security Reports Published by
Partner Institutions*

October 1, 2019

Important Phone Numbers

9-1-1 from any campus phone or cell phone for emergencies
(Your call will connect regardless of whether you dial “9” to get an outside line, or not.)

301-279-8000 Montgomery County Police Non-Emergency

301-738-6065 USG Security Desk

301-738-6021 USG Security Manager

301-738-6366 USG Facilities Help Desk

301-738-6021 USG Behavioral Assessment Team Contact

301-738-6023 USG Student Services

301-738-6273 USG Center for Counseling and Consultation

<http://www.shadygrove.umd.edu/about/public-safety>

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Introduction

This annual security publication is compiled and distributed annually to supplement Annual Security Reports published by each of the nine partner institutions that conduct classes at USG. Those Annual Security Reports are published in compliance with *The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act)* and contain crime statistics and statements of security policy. Annually, prior to October 1st, current students, faculty, and employees of USG are sent an email message providing them with a link to this brochure and notification that the current edition of *Safety & Security at USG; a Supplement to Annual Security Reports Published by Partner Institutions* has been posted on the Universities at Shady Grove website. **Printed copies of this Annual Supplemental Report may be obtained from the 24 hour security desk located in the Camille Kendall Academic Center on the Shady Grove campus or may be requested from the Safety & Security Office. A printable version may also be downloaded at <http://www.shadygrove.umd.edu/annual-security-report>**

Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

The Universities at Shady Grove independently initiates *Timely Warnings* to the campus community of crimes that are considered by the institution to represent a threat to campus community. Warnings, in the form of *Crime Alerts*, are initiated in a manner to aid in the prevention of similar crimes. *Crime Alerts* will be posted on the Shady Grove website, distributed by electronic mail, and/or physically distributed in the form of a flyer or brought to the attention of appropriate media for information dissemination.

With few exceptions, a daily log is maintained that records crimes reported to USG and/or the Montgomery County Police Department. The log contains the nature, date, time, general location, and, if known, disposition of crimes, but the log will contain no personally identifiable information. Entries are made and updated within two business days of the report or update. The log is [available online](#) or can be viewed at the office of the Safety & Security Manager (Room III- 2121).

USG publishes an annual crime statistics chart, which is included in this publication. No personally identifying information will be included in this chart. In addition to offenses reported to USG security personnel or to the Montgomery County Police Department, Rockville City Police Department, or the Maryland State Police, the report may contain offenses reported to USG Campus Security Authorities (CSAs) that include:

- Director – Center for Student Engagement & Financial Resources
- Director – Center for Academic Success
- Director – Career and Internship Services
- Director – Center for Recruitment and Transfer Access

- Chief Student Affairs Officer – Student and Academic Services
- If anyone wishes to report crimes on a voluntary, **confidential** basis, for inclusion in the statistics chart that USG publishes and forwards to partner institutions for inclusion in their ASR, reports may be made to the counseling staff of the USG Counseling & Consultation Center. These staff members may forward the anonymous statistic, for inclusion, but cannot be required to reveal personal information.

The Clery Act also requires that the website of the state [Sex Offender Registry](#) be made available in any Annual Security Report and that registry is also available in this report.. The website for the Maryland State Sex Offender Registry is www.socem.info/

General Information

At the Universities at Shady Grove (USG), the safety of students, staff, faculty and visitors is a top priority. USG has taken numerous steps to improve and enhance security related services on the campus. The purpose of this Annual Security Report Supplement is to provide information about the variety of security related resources offered here at USG and to explain security policies that may differ from home campus policies due to our location or our on-site ability to provide services to students and faculty from our nine partner institutions.

The campus is staffed 24/7 with security personnel. USG security guards do not have arrest authority, but are campus officials and may request ID, restrict or authorize access to USG property, or request that persons leave the campus if they are not students, staff, of faculty, have no lawful business to pursue on the campus, and have acted in a manner that disrupts the administrative or educational function of USG. They're responsible for staffing security desks and patrolling all buildings, the grounds, parking garages, and parking lots. Security personnel also monitor and patrol via the CCTV systems which cover portions of the buildings and grounds of the campus. Not all cameras are monitored at all times, but all cameras are recorded. All observed criminal activity is reported to the Montgomery County Police.

The campus is also served by police officers from the [Montgomery County Police Department](#). Montgomery County Police do not have specific assignments on the USG campus, but officers do patrol through the campus and are the primary agency responsible for responding to calls for police services.

How should I report a crime?

All crimes should be immediately and directly reported to the Montgomery County Police by dialing **9-1-1**; this is especially crucial when reporting a crime in progress, but all reports should be made in a timely fashion. You may use any campus phone or cell phone to contact the Montgomery County Police; campus phones do not require a prefix or code to get an outside line for 9-1-1 calls. In addition, you should notify on-duty USG security personnel by dialing **x6065** from any campus phone or **301-738-6065** from a cell phone or outside line. USG Security will

receive electronic notification of any 9-1-1 call made from proprietary USG phones, but they will not be notified if the 9-1-1 call originates from a cellphone, so secondary notification to USG Security is particularly important if you dial 9-1-1 from a cellphone. Once notified of a 9-1-1 call, USG Security will meet responding police or fire personnel and bring them directly to any reported incident. Notification of USG Security can significantly shorten police and fire response time. USG Security guards or Campus Security Authorities can assist any victim with their option to report any alleged offense to local police, but will ensure that victims are aware that reporting to police authorities is their personal decision and is not required. USG does collect data from responding police agencies for inclusion on our statistics chart, but this data will not contain any personally identifiable information.

Emergency on campus?

You should immediately remove yourself from any dangerous areas and then call **9-1-1**. In addition, you should notify the on-duty security personnel by dialing **x6065** from any campus phone or **301-738-6065** from a cell phone or outside line. For more detailed instructions on specific emergency situations please see the Emergency Preparedness Plan on the Public Safety portion of the USG website.

Security Escorts

USG security officers will provide escorts to and from parking lots and the garage or between buildings, whenever requested. You do not need to be affiliated with USG to ask for an escort on the campus. You can request an escort by calling **301-738-6065** or by stopping by the security desk in the lobby of the Camille Kendall Academic Center, Building III. This security desk is staffed 24/7. If there is only one security officer at the desk, another security officer will be summoned to assist you. Specific, additional security requests made by students, faculty, staff, or home institution authorities will be facilitated, whenever possible, by the USG Public Safety Office (301-738-6021).

Alert Systems

The Universities at Shady Grove Omnilert system allows the University to contact you during an emergency by sending text messages to your cellphone and to your e-mail (school, personal, and other). Please visit <https://www.shadygrove.umd.edu/alerts> to sign up to receive these alerts. You **MUST** sign up to receive these alerts through Omnilert.

When an emergency occurs, authorized senders can quickly notify you using the Omnilert system.

You'll be connected to real-time updates, instructions on where to go, what to do, who to contact, and/or other critical information. In addition to emergencies, this system may be used to communicate weather concerns, school closures, parking, traffic, and other information.

In addition to the text alert system, USG maintains several email listservs designed to communicate critical information to students, faculty, and staff. This system will be used to notify the community of emergency situations as well as to send timely warnings of recent criminal activity that could reasonably present an ongoing threat to the community.

Emergency Preparedness

The Universities at Shady Grove has instituted an Emergency Preparedness Plan that can be found in the Public Safety portion of our website. The plan is designed to provide a framework for actions to be taken by both staff and students during emergencies. It is not designed to cover all specific contingencies that may occur; however, it is designed to allow flexibility as emergencies evolve.

The Shady Grove Campus does not have its own police force; therefore the plan must frequently rely on staff members taking on multi-dimensional roles and the assistance of off-campus and contracted resources. These resources include, but are not limited to: contracted security personnel, the Montgomery County Police Department, the Montgomery County Department of Fire and Rescue, and the University of Maryland at College Park. The plan includes policies and procedures related to critical incidents including, but not limited to:

- Active Shooter
- Severe Weather
- Fire & Evacuation
- Medical Emergencies
- Pandemic Flu

Behavioral Assessment Team

The Behavioral Assessment Team (BAT) at USG is an active team of staff members who provide resource information helpful to other staff, faculty, and administrators dealing with distressed, disturbed, potentially disruptive, or otherwise problematic members of the USG community. The team is designed to provide information and referrals to those dealing with or concerned about these behaviors. The BAT is **NOT** designed to deal with immediate threats or immediate crisis situations. Assistance in immediate crises is obtained by calling the Montgomery County Police (9-1-1) and/or contacting the USG security desk at 301-738-6065.

The BAT will make referrals to home campuses, the Montgomery County Police, or any other outside entity deemed appropriate. The Team is not an administrative, treatment or disciplinary

body. It does not adjudicate, discipline, or impose sanctions against any member of the campus community, nor does it provide for or mandate treatment. More information can be found on the public safety portion of the website at:

<https://shadygrove.umd.edu/campus-resources/public-safety/behavioral-assessment-team>

Student Conduct Violations

USG is a University System of Maryland, Regional Center of Higher Education and is not an independent degree-granting institution. There is no USG-specific Code of Student Conduct. The Code of Student Conduct for each partner institution at USG outlines the standards and expectations for students' conduct and behavior, both on and off campus. Their respective Codes of Student Conduct assist their students in understanding their role in the academic community and establish procedures to ensure due process in the adjudication of complaints and concerns.

Contact information for Student Conduct at USG Partner Institutions, links to Codes of Conduct at our partner institutions, and a link to the USM Board of Regents Policy on event-related student misconduct may be accessed at:

<https://shadygrove.umd.edu/campus-resources/public-safety/behavioral-assessment-team/student-conduct-violations>

Video Camera System

To enhance proactive security patrols, CCTV cameras have been installed in certain exterior and interior public spaces on campus. The cameras are recorded 24 hours/day, 7 days/week, and may be monitored from USG security desks. Not all cameras are monitored at all times, but all cameras are recorded.

Center for Counseling and Consultation

The Center for Counseling and Consultation (CCC), located in Building III, Room 1134 in the Priddy Library (expected to move to BSE-3139 sometime during the Fall 2019 semester), provides comprehensive counseling, psychological, and consultative services to the students, faculty, and staff of the Universities at Shady Grove campus. Services are free and confidential. The Center offers a wide range of programs, including individual, couples, and group counseling formats; psychological and career/major counseling; Skills for Successful Living workshops; self-enhancement sessions; expert and organizational consultation; psychoeducational presentations to groups and classes; and crisis management services.

The mission of the Center is to foster growth, wellness, and success at USG. In addition, the Center helps promote a "culture of care" on the campus. Culture of care refers to creating an environment where each person looks out for the other, regardless of whether they are a student, faculty member, or part of the USG staff. Everyone struggles at times, and our hope is that when you see someone in need of assistance, you will reach out to help them get back on track. Many of those struggling would benefit from having a safe place where they can talk about their concerns and begin to work through them. The CCC provides such a place. When you or someone you know would benefit from talking with a friendly and comforting ear, consider the CCC.

301-738-6273

<https://shadygrove.umd.edu/student-services/center-for-counseling-and-consultation>

Automatic External Defibrillator Program

Publicly accessible Automated External Defibrillators (AED) have proven to significantly increase the chances of survival of persons who experience Sudden Cardiac Arrest, provided the AED's are properly equipped, located, maintained, and used. The AED program at Shady Grove was developed using the guidelines provided by the Maryland Institute for Emergency Medical Services Systems (MIEMSS).

An AED will be stored and secured at each of the security desks in Buildings I, II, and the Camille Kendall Academic Center (SG III). A fourth AED is mounted outside the Recreation Center in Building III. This AED is kept in a wall mounted box with audible alarm. Each AED will be marked with an identifiable number and its proper location. Included with each AED will be 2 sets of defibrillator chest pads, disposable gloves, cables, and the AED report form. When the BSE opens, there will be AEDs located at the center of the north wing on each floor except the 1st floor. The 1st floor AED will be at the Security Desk.

Maryland Sex Offender Registry

The federal Campus Sex Crimes Prevention Act of 2000 (CSPA) provides for the tracking of convicted sex offenders enrolled at, or employed by, higher education institutions. This act is an amendment to the Jacob Wetterling Crimes against Children and Sexually Violent Offender Act.

Under the law, state and local law enforcement agencies must provide colleges and universities in their jurisdiction with a list of registered sex offenders who have indicated that they are enrolled, employed by or working at the institution. A list of all registered sex offenders in Maryland, including registrants employed or enrolled at Maryland institutions of higher education, is available from the state Department of Public Safety and Correctional Services (required under section 121 of the Adam Walsh Child Protection and Safety Act of 2006) at <http://www.dpscs.state.md.us/onlineservs/socem/default.shtml>.

USG Protocol on Sexual Misconduct

<https://shadygrove.umd.edu/faculty-and-staff/human-resources/sexual-misconduct>

*Prohibited Conduct**

Sexual misconduct definitions below are simplified for increased understanding. For the specific UMD policy definitions of prohibited conduct, read [UMD Sexual Misconduct Policy & Procedures](#).

- **Retaliation** - Refers to action that is taken against an individual because they reported discrimination or sexual misconduct, filed a complaint of discrimination or sexual misconduct, or participated in an investigation or proceeding concerning a discrimination or sexual misconduct complaint. Retaliation in any form is prohibited
- **Stalking** - A course of conduct directed at a specific person that would cause a reasonable person to feel fear
- **Sexual intimidation** - Threats to sexually assault, indecent exposure
- **Relationship Violence** - Abusive or coercive behavior within a dating or intimate relationship intended to control the other party, may be threats of violence, threatening behavior, etc.
- **Sexual exploitation** - Taking advantage of someone sexually by electronically recording or taking photos of a person without their consent of intimate body parts, etc.
- **Sexual harassment** - Harassing behavior of a sexual nature that either 1) creates a hostile work environment, or 2) presents a “this for that” abuse of power dynamic of a sexual nature
- **Sexual assault II** - Unwanted touching of intimate body parts
- **Sexual assault I** - Also referred to as rape, meaning penetration however slight of the vagina, anus or mouth

*Source: UMD Office of Civil Rights & Sexual Misconduct

Violence Against Women Reauthorization Act of 2013 (VAWA)

In 2014, the final regulations for the Violence Against Women Act amendments to the Clery Act were published by the Department of Education. The regulations expand rights afforded to campus survivors of sexual assault, domestic violence, dating violence, and stalking. The following are references for programs, policies, and procedures at UMD concerning VAWA Amendments and Sexual Misconduct/Offenses (to include Dating Violence, Domestic Violence, Sexual Assault, and Stalking):

- University System of Maryland Policy VI-1.60 “Policy on Sexual Misconduct”
<http://www.usmd.edu/regents/bylaws/SectionVI/>;

- UMCP Policy VI-1.60(A) “University of Maryland Sexual Misconduct Policy & Procedures” <http://www.president.umd.edu/policies/docs/2015-VI-160A.pdf>; and
- Office of Civil Rights and Sexual Misconduct http://www.umd.edu/Sexual_Misconduct/.

The University of Maryland, College Park prohibits the crimes of dating violence, domestic violence, sexual assault, and stalking.

- Dating Violence encompasses a broad range of behaviors, including sexual assault, physical abuse and other forms of violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the complainant, considering the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved.
- Domestic Violence encompasses a broad range of behaviors, including sexual assault, physical abuse and other forms of violence committed by a current or former spouse or intimate partner of the complainant, by a person with whom the complainant shares a child in common, by a person who is cohabitating with or has cohabitated with the complainant as a spouse or intimate partner, by a person VI-1.60(A) – 5 similarly situated to a spouse of the complainant, or by any other person against an adult or youth complainant protected from those acts by domestic or family violence laws of Maryland.
- Sexual Assault is any type of actual or attempted sexual contact with another individual without that person’s consent, including sexual intercourse (rape) and attempted sexual intercourse (attempted rape).
 - Sexual Assault I. – Non-Consensual Sexual Intercourse – Any act of sexual intercourse with another individual without consent (rape). This includes penetration, no matter how slight, of (1) the vagina or anus of a person by any body part of another person or by an object, or (2) the mouth of a person by a sex organ of another person, without that person’s consent.
 - Sexual Assault II. – Non-Consensual Sexual Contact – Any unwanted intentional touching of the intimate body parts of another person, causing another to touch the intimate parts of oneself or another, or disrobing or exposure of another without consent. Intimate parts may include genitalia, groin, breast, or buttocks, or clothing covering them, or any other body part (including one’s own) that is touched in a sexual manner. Non-consensual sexual contact includes attempted sexual intercourse without consent (attempted rape).
- Stalking means repeated, unwanted attention; physical, verbal, or electronic contact; or any other course of conduct directed at an individual that is sufficiently serious to cause physical, emotional, or psychological fear or to create a hostile, intimidating, or abusive environment for a reasonable person in similar circumstances and with similar identities. Stalking may involve individuals who are known to one another or who have a current or previous relationship or may involve individuals who are strangers.
- Consent means a knowing, voluntary and affirmatively communicated willingness to participate in a particular sexual activity or behavior. Only a person who has the ability and capacity to exercise free will and make a rational, reasonable judgment can give consent. Consent may be expressed either by words and/or actions, as long as those words and/or actions create a mutually understandable agreement to engage in specific sexual activity. It is the responsibility of the person who wants to engage in sexual activity to ensure that he/she has consent from the other party, and that the other party is capable of providing consent.
 - Lack of protest or resistance is not consent. Nor may silence, in and of itself, be interpreted as consent. For that reason, relying solely on non-verbal communication can lead to misunderstanding.

- Previous relationships, including past sexual relationships, do not imply consent to future sexual acts.
- Consent to one form of sexual activity cannot automatically imply consent to other forms of sexual activity.
- Consent must be present throughout sexual activity and may be withdrawn at any time. If there is confusion as to whether there is consent or whether prior consent has been withdrawn, it is essential that the participants stop the activity until the confusion is resolved.
- Consent cannot be obtained by use of physical force, threats, intimidating behavior, or coercion. Coercion is pressuring another person into sexual activity.
- It is a violation of this policy to engage in sexual activity with someone you know, or should know, is incapacitated. Incapacitated, for purposes of this policy, means that the person's decision-making ability is impaired such that they lack the capacity to understand the "who, what, where, why or how" of their sexual interaction. Incapacitation may result from: sleep or unconsciousness, temporary or permanent mental or physical disability, involuntary physical restraint, or the influence of alcohol, drugs, medication, or other substances used to facilitate sexual misconduct.

Bystanders are encouraged to report any instance of sexual misconduct occurring or about to occur through the local law enforcement agency. Bystander intervention is most safe and effective when the role of a bystander is understood through training programs. UMD has included bystander intervention in Univ100 classes, which are required by students enrolled at the University. UMD also uses the Step Up! Program (www.stepupprogram.org) to provide information and training for bystander intervention. UMD allows for amnesty for bystander intervention as well as victim reporting while under the influence of alcohol and/or drugs.

The University provides written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the University and in the community. The University also provides written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures.

Accommodations or protective measures are provided if requested and they are reasonably available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. The University provides, when a student or employee reports they have been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the student or employee a written explanation of the student's or employee's rights and options.

The University and/or Police enforce and uphold any orders of protection, "no-contact" orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court, or by the institution.

Sexual Offense Programs (Including Dating Violence, Domestic Violence, Sexual Assault, and Stalking)

Sexual Harassment, Sexual Assault and Sexual Misconduct

The University of Maryland provides a variety of educational programs promoting awareness and prevention of rape, other sex offenses, stalking and relationship violence. Programs designed to help individuals protect themselves and to prevent these crimes from occurring are provided by a number of departments including the University Police Department (301-405-3555), the University Health Center Campus Advocates Respond and Educate (CARE) to Stop Violence Program Office (301-314-2222 or care@health.umd.edu), the Counseling Center (301-314-7651), and the Department of Resident Life (301-314-2100). Special Attention is given to bystander intervention programming. Some examples of these programs are listed below:

Primary Prevention

Campus Advocates Respond & Educate (CARE) to Stop Violence conducts primary prevention using multiple strategies. Campus wide, CARE has adopted the bystander intervention program, STEP UP!: An interactive workshop where participants learn to evaluate difficult life situations and safely intervene using one of the 3D's (Direct, Distract, and Delegate). STEP UP! workshops are presented to the Greek community in partnership with the Department of Fraternity and Sorority Life (DFSL), to student athletes in collaboration with UMD Athletics, in UNIV 100 courses for new and incoming students, and in partnership with student groups and campus departments. CARE trains peer educators and sponsors large events such as Take Back the Night, the Clothesline Project and Survivor Garden.

Public Awareness

To promote awareness about our University's commitment to ending sexual misconduct on our campus, we have adopted a University specific campaign called Rule of Thumb. Some people believe the etymology of the colloquialism "rule of thumb" comes from an 1868 criminal case where the court ruled a man could beat his wife with a switch no wider than his thumb. The perceived etymology of the phrase, rightly or wrongly, resonated with us because it provides an opportunity for discussion and education about our history of state sanctioned violence against women. Our collective history informs attitudes and beliefs towards women today. The campaign also captures a simple way of illustrating good and bad behavior, (thumbs up or thumbs down), by describing good and bad responses to potential sexual misconduct.

Our "Rule of Thumb" at Maryland is a personal commitment to help keep everyone safe from sexual violence, intimate partner abuse, harassment, assault and rape. It is a promise to be a part of the solution. For more information about the campaign, click here. (http://www.umd.edu/Sexual_Misconduct/)

Education

The Office of Civil Rights & Sexual Misconduct is responsible for ensuring that all staff, students and faculty receive training on the University's policy, prohibited conduct, the potential consequences for engaging in prohibited conduct, reporting options, and campus and community resources. Beginning in the Fall of 2014, UMD requires all new and incoming students, each semester, to complete an online training program to ensure students know about the University's Sexual Misconduct Policy, what constitutes prohibited conduct, the consequences for engaging in prohibited conduct, reporting options and resources.

Survivors of sex offenses are strongly encouraged to report the incident to the Police Department (UMPD) (911 or 301-405-3333) as soon after the crime as is practical. Crimes that occur off-campus should be reported to the jurisdiction in which the crime occurred (UMPD will assist individuals who are unsure of whom to contact). Evidence should be preserved for assisting in proving that the alleged criminal offense occurred, for possible use in the prosecution of the offense, or may be helpful in obtaining a protection order. Police should be contacted immediately to offer guidance in this area. Should a survivor request it, campus authorities will provide prompt assistance in notifying police and/or Office of Student Conduct/ Office of Sexual Misconduct and Relationship Violence.

The safety and well-being of sex offense survivors are the primary concerns of University officials. Therefore, survivors are encouraged not to avoid reporting to university officials due to concerns about legal citations for minor infractions, such as underage alcohol use or illegal drug use, that may have happened at the time the more serious crime occurred. In addition, officials will assist victims in obtaining appropriate medical and mental health care. The University will facilitate a change in academic and/or living situations for the victim if the victim so chooses and if such changes are reasonably available. The CARE to Stop Violence Program Office and The Office of Sexual Misconduct and Relationship Violence can assist with this process.

The University considers sex offenses acts of violence which may be adjudicated by the University's disciplinary systems as well as the criminal justice system. Sex offenses committed by students should be reported to the Office of Sexual Misconduct and Relationship Violence. Disciplinary proceedings involving alleged sex offenses committed by students are adjudicated through either the Office of Student Conduct (301-314-8204) or the Rights and Responsibilities Office of the Department of Resident Life (301-314-7598) depending on where the alleged violation occurred. Students found responsible for committing sexual offenses will receive sanctions that can include expulsion from the University. Sex offenses committed by faculty or staff members can be referred to the Office of Sexual Misconduct and Relationship Violence and may result in termination of employment from the University.

For confidential reporting of sexual misconduct (including dating violence, domestic violence, and stalking), students should report to CARE to Stop Violence, the Counseling Center, and/or Chaplains. Confidential reporting allows the victim to decline notifying law enforcement.

All complaints of sexual harassment, sexual assault, and sexual misconduct are reported to the Office of Sexual Misconduct and Relationship Violence, located in the Reckord Armory, suite 1103. 301-405-1142, TitleIXCoordinator@umd.edu.

The University's Policy and Procedures for addressing all forms of sexual misconduct, relationship violence, and stalking can be found at <http://www.president.umd.edu/policies/docs/2015-VI-160A.pdf>.

USG Partner Institution Sexual Misconduct Policies and Title IX Coordinators

USG Notice of Non-Discrimination: USG policy explicitly prohibits Sexual Misconduct, Retaliation, and discrimination on the basis of sex in education programs and activities. Sexual Misconduct is a form of sex discrimination prohibited by state and federal laws, including Title IX of the Education Amendments of 1972 as amended (“Title IX”) and Title VII of the Civil Rights Act of 1964 as amended, and also may constitute criminal activity.

Inquiries concerning the application of Title IX may be referred to an institution’s Title IX Coordinator or the Office for Civil Rights.

Institution	Title IX Contact Information
USG Title IX Liaison	John Brandt, Safety & Security Manager, Title IX Liaison (301) 738-6021 jbrandt@umd.edu http://www.shadygrove.umd.edu/titleix
Bowie State University	Alanna Dennis, Equity Compliance Officer/Title IX Coordinator (301) 860-3442 TitleIXCoordinator@bowiestate.edu http://www.bowiestate.edu/about/admin-and-governance/adminfin/human-resources/equal-employment-opportunity/
Salisbury University	Humberto Aristizabal, Associate Vice President of Institutional Equity and Title IX Coordinator (410) 548-3508 hxaristizabal@salisbury.edu http://www.salisbury.edu/equity/titleix-coordinators.html
Towson University	Debbie Seeberger, Assistant to the President for Diversity & Title IX Coordinator (410) 704-2360 dseeberger@towson.edu http://www.towson.edu/equity/titleix/index.html
University of Baltimore (UB)	Anita Harewood, Vice President, Government and Community Relations (410) 837-4533 aharewood@ubalt.edu http://www.ubalt.edu/about-ub/offices-and-services/government-and-community-relations/titleix.cfm
University of Maryland, Baltimore (UMB)	Bonnie M. Muschett, Director, Compliance and Engagement & University Title IX Coordinator (410) 706-2281 TitleIXCompliance@umaryland.edu www.umaryland.edu/titleix
University of Maryland, Baltimore County (UMBC)	Bobbie L. Hoyer, Title IX Coordinator, Human Relations Officer (410) 455-1606 bhoyer@umbc.edu http://humanrelations.umbc.edu/sexual-misconduct/
University of Maryland, College Park (UMCP)	Catherine Carroll, Title IX Officer (301) 405-1142 (301) 852-0946 (Cell/Text) (301) 405-2837 (Fax) titleixcoordinator@umd.edu http://www.umd.edu/Sexual_Misconduct
University of Maryland, Eastern Shore (UMES)	R Hardy Rudasill, Title IX Coordinator 410-651-7848 titleix@umes.edu https://www.umes.edu/TitleIX/
University of Maryland University College (UMUC)	Steven R. Alfred, Title IX Coordinator (301) 985-7930 (301) 887-7295 (Cell/Text) titleixcoordinator@umuc.edu https://www.umuc.edu/policies/adminpolicies/admin04100.cfm

USM Policy: <http://www.usmd.edu/regents/bylaws/SectionVI/VII160.pdf>

The Office of Civil Rights, U.S. Department of Education
The Wanamaker Building, 100 Penn Square East, Suite 515, Philadelphia, PA 19107-3323
215-656-8541 (phone) | 215-656-8605 (Fax) | 800-877-8339 (TDD)

OCR.Philadelphia@ed.gov | http://www2.ed.gov/about/offices/list/ocr/docs/tix_dis.html

<http://www.shadygrove.umd.edu/titleix>

Appendix B: USG and Local Sexual Misconduct Resources

In all cases where emergency circumstances exist, never hesitate to dial 9-1-1

Onsite resources – Non-confidential

USG Title IX Liaison

John Brandt, III-2121

(301) 738-6021

jbrandt@umd.edu

<http://www.shadygrove.umd.edu/titleix>

USG Office of Student Services

Andrea Milo, III-1104

301-738-6217

amilo@umd.edu

<http://www.shadygrove.umd.edu/campus-services/student-services>

USG Human Resources Office

Nitshu Joshi, III-3155

301-738-6114

njps14@umd.edu

<http://www.shadygrove.umd.edu/campus-services/human-resources>

USG Safety & Security Office

John Brandt, III-2121

301-738-6021

jbrandt@umd.edu

<http://www.shadygrove.umd.edu/campus-services/public-safety>

USG Security Desk: 301-738-6065

USG Staff Directory and Program Contacts: <http://www.shadygrove.umd.edu/directory>

USG Street Address: 9636 Gudelsky Drive, Rockville, MD 20850

Onsite resources – Confidential

USG Center for Counseling and Consultation (CCC)

III-1134 (enter through Priddy Library)

301-738-6273

Services provided at the CCC are free, and client confidentiality is protected by law.

<http://www.shadygrove.umd.edu/campus-services/ccc>

Offsite resources – Non-confidential

Montgomery County Police 1st District Station

Emergency: 911

Phone: 240-773-6070

Address: 100 Edison Park Drive, Gaithersburg, MD, 20878

Offsite resources – Confidential

Adventist HealthCare Shady Grove Medical Center

(Sexual Assault Forensics Exam – SAFE – Provider)

9901 Medical Center Drive, Rockville, MD 20850

240-826-6000 (Hospital Operator)

240-826-6225 (Forensic Medical Unit, formerly the Sexual Abuse and Assault Center)

<http://www.adventisthealthcare.com/locations/shady-grove-medical-center/>

The Montgomery County Victim Assistance and Sexual Assault Program (VASAP)

240-777-1355 (weekdays)

240-777-4357 (24-hour crisis line)

240-777-1347 (TTY)

240-777-1329 (FAX)

vasap@montgomerycountymd.gov

www.vasap.org

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<http://www.shadygrove.umd.edu/titleix>

USG Reported Crime Statistics 2016-2018

The Universities at Shady Grove ⁽¹⁾					
Crime Report Statistics ⁽⁴⁾					
Category	Year	On Campus	Non-Campus Buildings or Property	Public Property ⁽²⁾	Total
Murder & Non-Negligent Manslaughter	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Negligent Manslaughter	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Rape	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Fondling	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Incest	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Statutory Rape	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Robbery	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Aggravated Assault	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Burglary	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Motor Vehicle Theft	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Arson	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Hate Crimes ⁽³⁾	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

Domestic Violence ⁽⁵⁾	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Dating Violence ⁽⁵⁾	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Stalking ⁽⁵⁾	2018	1	0	0	1
	2017	0	0	0	0
	2016	1	0	0	1

Arrest Statistics					
Category	Year	On Campus	Non-Campus Buildings or Property	Public Property ⁽²⁾	Total
Liquor Law Violation Arrests	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Drug Law Violation Arrests	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Illegal Weapons Possession Arrests	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

Campus Disciplinary Referrals ⁽⁶⁾					
Category	Year	On Campus	Non-Campus Buildings or Property	Public Property ⁽²⁾	Total
Liquor Law Violation Referrals	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Drug Law Violation Referrals	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0
Illegal Weapons Violation Referrals	2018	0	0	0	0
	2017	0	0	0	0
	2016	0	0	0	0

Footnotes:	
1	The Universities at Shady Grove (USG) is a Regional Center for the University System of Maryland (USM). Degree programs provided by 9 of the 12 USM institutions are offered at USG. Students from each of these 9 institutions attend classes at USG and in some cases may attend classes on both campuses.
2	Statistics listed in the "Public Property" category include those that took place off campus, on public property immediately adjacent to and accessible from the campus, but not on USG property.
3	Hate Crimes are crimes that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived Race (RA), Religion (RE), Sexual Orientation (SO), Gender (G), Ethnicity (E), Disability (D), Gender Identity (GI), or National Origin (NO). Any numbers in small-print parentheses would indicate how many of the total number or reported incidents were motivated by each type of bias.
4	Statistics on this chart are a summation of records requested and received from the Montgomery County Police Dept. (which includes all Rockville City Police Dept. records) and the Maryland State Police. This chart additionally include all Clery reportable statistics reported to USG security officers or other Campus Security Authorities.
5	The Montgomery County Police Department does not classify crimes into this category, Statistics in this category will only be those reported or known by Campus Security Authorities or where enough information is known to allow classification.
6	Individuals not arrested, but referred for possible campus disciplinary action (e.g. first offenders required to attend educational programs.)

Clery Act Required Policies and/or Procedures

The Annual Security Report from each of USG's partner institutions will include a list of 49 policy or procedural statements that are required by the Clery Act. Each home institution has addressed these policies, in their Annual Security Report, in a manner appropriate to their home campus. In some cases, due to USG's distance from home campuses or ability to provide specific on-campus services, these policies may be modified or supplanted by USG policies (i.e. fire evacuations, timely notices, etc.) In other cases, these policies remain the sole jurisdiction of the students' home institution (i.e student conduct, etc.) The following is a list describing the required policies or procedures that are located in the ASR of each home institution and a notation if those policies have been modified, added to, or supplanted by USG policies or procedures.

1. Policies for making timely warning reports to members of the campus community regarding the occurrence of Clery Act crimes. *See page 4-5 of this document for USG information.*
2. Policies for preparing the annual disclosure of crime statistics. *See page 4-5 of this document for USG information.*
3. A list of titles of each person or organization to whom students and employees should report criminal offenses described in the law for the purpose of making timely warning reports and the annual statistical disclosure. This statement also must disclose the institution's policies or procedures for victims or witnesses to report crimes on a voluntary, confidential basis for inclusion in the annual security report. *See page 4 of this document for USG policy.*
4. Current policies concerning the following: Security of and access to campus facilities, including campus residences? *USG does not have residence halls. USG is an open campus; facilities are locked when not in use. See page 5 for additional information on USG campus security and services.*
5. Security considerations used in the maintenance of campus facilities. *See page 5 for additional information on USG campus security and services.*
6. The law enforcement authority and jurisdiction of campus security personnel. *See page 5 of this document for USG information.*
7. A description of the working relationship of campus security personnel with state and local law enforcement agencies, including whether the institution has agreements with such agencies, such as written memoranda of understanding, for the investigation of alleged criminal offenses. *USG is USM property and all University Police Officers (from any campus) may exercise police authority on the campus. In rare cases, officers from USM institutions may be assigned to work at USG for specific events or incidents. But, USG is completely within the boundaries of Montgomery Count, MD, and the primary responding police agency for USG is the Montgomery County Police Department. See Page 5 and Page 19 (footnote #4) for additional information.*
8. Policies that encourage accurate and prompt reporting of all crimes to the campus police and the appropriate law enforcement agencies. *See page 5-6 of this document for USG policy.*
9. A description of procedures, if any, that encourage pastoral counselors and professional counselors, if and when they deem it appropriate, to inform the persons they are counseling of any procedures to report crimes on a voluntary, confidential basis, for inclusion in the annual disclosure of crime statistics. *See page 5 of this document for USG procedures.*
10. A description of the type and frequency of programs designed to inform students and employees about campus security procedures and practices and to encourage students and employees to be responsible for their own security and the security of others. *In addition to home institution programs, the USG Public Safety Office attends and speaks at each student, staff, or faculty orientation, and gives other presentations upon request to any class, organization, or group on the campus.*

11. A description of programs designed to inform students and employees about the prevention of crimes. *In addition to home institution programs, the USG Public Safety Office attends and speaks at each student, staff, or faculty orientation, and gives other presentations upon request to any class, organization, or group on the campus.*

12. A policy concerning the monitoring and recording, through local police agencies, of criminal activity in which students engaged at off-campus locations of student organizations officially recognized by the institution, including student organizations with off-campus housing facilities. *USG does not currently have any of these locations.*

13. A policy regarding the possession, use and sale of alcoholic beverages and enforcement of state underage drinking laws. *Maryland State laws pertaining to alcohol use, sale, and enforcement, are enforced on USG by the Montgomery County Police. Student Conduct rules and regulations are promulgated and enforced by individual home institutions.*

14. A policy regarding the possession, use and sale of illegal drugs and enforcement of federal and state drug laws. *Maryland State laws pertaining to possession, use, and sale of illegal drugs are enforced on USG by the Montgomery County Police. Student Conduct rules and regulations are promulgated and enforced by individual home institutions.*

15. A description of any drug or alcohol abuse education programs as required under Section 120(a) through (d) of the HEA. For the purpose of meeting this requirement, an institution may cross-reference the materials it uses to comply with Section 120(a) through (d) of the HEA? *Provided by individual home institutions.*

16. A statement that the institution will, upon written request, disclose to the alleged victim of a crime of violence (as that term is defined in Section 16 of Title 18, United States Code), or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as a result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph. *Provided by individual home institutions. All disciplinary proceedings are handled solely by the home institutions.*

17. A statement regarding your institution's emergency response and evacuation procedures. *USG's emergency and evacuation procedures are available at : <https://shadygrove.umd.edu/sites/default/files/u190/1.011-fire-bldg-evac-plan.pdf>.*

18. A statement regarding your missing student notification procedures. *This is only required for campuses with on-campus housing facilities, but if requested by the Montgomery County Police, USG will notify the home campus to make any necessary notifications.*

19. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking. A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following; a **description of the primary prevention and awareness programs for all incoming students and new employees.** *Provided by individual home institutions.*

20. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking, A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following; a **statement that the institution prohibits the crimes of dating violence, domestic violence, sexual assault and stalking as those terms are defined for purposes of the Clery Act?** *Provided by individual home institutions.*

21. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking. A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following; **the definition of "dating violence," "domestic violence," "sexual assault" and "stalking" as those terms are defined in the applicable jurisdiction.** *Provided by individual home institutions.*

22. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking. A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following; **the definition of "consent" in reference to sexual activity in the applicable jurisdiction.** *Provided by individual home institutions.*

23. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking? A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following; a **description of safe and positive options for bystander intervention.** *Provided by individual home institutions.*

24. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking? Does your statement specifically include the following? A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following? **Information on risk reductions?** *Provided by individual home institutions.*

25. A statement addressing your institution's program to prevent dating violence, domestic violence, sexual assault and stalking? Does your statement specifically include the following? A description of educational programs and campaigns to promote the awareness of dating violence, domestic violence, sexual assault and stalking, including the following? **A description of the ongoing prevention and awareness campaigns for students and employees that provide the same information as above?** *Provided by individual home institutions.*

26. Procedures students should follow in the case of alleged dating violence, domestic violence, sexual assault, or stalking, including: **Written information about the importance of preserving evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order.** *Provided by individual home institutions.*

27. Procedures students should follow in the case of alleged dating violence, domestic violence, sexual assault, or stalking, including: **How and to whom the alleged offense should be reported?** *See page 4-5 of this document for USG procedures.*

28. Options about the involvement of law enforcement authorities and campus authorities, including notification of the victim's option to **Notify proper law enforcement authorities, including on-campus and local police.** *See page 4-5 of this document for USG procedures.*

29. Options about the involvement of law enforcement authorities and campus authorities, including notification of the victim's option to **Be assisted by campus authorities in notifying law enforcement authorities if the victim chooses.** *See page 5-6 of this document for USG options.*

30. Options about the involvement of law enforcement authorities and campus authorities, including notification of the victim's option to **Decline to notify such authorities.** *See pages 5-6 of this document for USG options.*

31. Where applicable, the rights of victims and the institution's responsibilities for orders of protection, "no contact" orders, restraining orders or similar lawful orders issued by a criminal, civil or tribal court, or by the institution? *USG does not have its own campus police department, but the USG Public Safety Office will maintain a file of any no-contact, restraining, or similarly lawful orders that are provided by students, staff, or faculty. These documents will be made available to any police officer responding to USG for an incident involving anyone listed on those documents.*

32. A statement of procedures for complete publicly available recordkeeping, including Clery Act reporting and disclosures without inclusion of personally identifying information about the victim. *See pages 4 of this document for that statement.*

33. A statement that that the university will maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures. *Provided by individual home institutions.*

34. A statement that the institution will provide written notification to students and employees about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and other services available for victims, both within the institution and in the community. *This is provided by individual home institutions, but USG does provide assistance in the Student Services Office and in the Center for Counseling & Consultation. USG will assist the home institution whenever possible.*

35. A statement that the institution will provide written notification to victims about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations and/or protective measures. The institution must make such accommodations or provide such protective measures if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to campus police or local law enforcement. *Provided by individual home institutions, but locally facilitated by USG whenever possible.*

36. A clear statement of policy that addresses the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault or stalking and that includes the following: **Describes each type of disciplinary proceeding used by the institution; the steps, anticipated timelines and decision-making process for each type of disciplinary proceeding; how to file a disciplinary complaint; and how the institution determines which type of proceeding to use based on the circumstances of an allegation of dating violence, domestic violence, sexual assault or stalking?** *All disciplinary proceedings are handled by home institutions.*

37. A clear statement of policy that addresses the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault or stalking and that includes the following: **Describes the standard of evidence that will be used during any institutional disciplinary proceeding arising from an allegation of dating violence, domestic violence, sexual assault or stalking?** *All disciplinary proceedings are handled solely by the home institutions.*

38. A clear statement of policy that addresses the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault or stalking and that includes the following: **Lists all the possible sanctions that the institution may impose following the results of any institutional disciplinary proceeding for an allegation of dating violence, domestic violence, sexual assault or stalking?** *All disciplinary proceedings are handled solely by the home institutions.*

39. A statement that describes the range or protective measures that the institution may offer to the victim following an allegation of dating violence, domestic violence, sexual assault, or stalking. *Provided by individual home institutions, but locally facilitated by USG whenever possible. See Page 6 of this document.*

40. A statement that provides that the proceeding will accomplish the following: **Include a prompt, fair and impartial process from the initial investigation to the final result.** *All disciplinary proceedings are handled solely by the home institutions.*

41. A statement that provides that the proceeding will accomplish the following: **Be conducted by officials who, at a minimum, receive annual training on the issues related to dating violence, domestic violence, sexual assault and stalking and on how to conduct an investigation and hearing process that protects the safety of the victims and promotes accountability.** *All disciplinary proceedings are handled solely by the home institutions..*

42. A statement that provides that the proceeding will accomplish the following: **Provides that the proceeding will accomplish the following? Provide the accuser and the accused with the same opportunities to have others present during any institutional disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by the advisor of their choice.** *All disciplinary proceedings are handled solely by the home institutions.*

43. A statement that provides that the proceeding will accomplish the following? **Not limit the choice of advisor or presence for either the accuser or the accused in any meeting or institutional disciplinary proceeding.** *All disciplinary proceedings are handled solely by the home institutions.*

44. A statement that require simultaneous notification, in writing, to both the accuser and the accused of the following? **The result of any institutional disciplinary proceeding that arises from an allegation of dating violence, domestic violence, sexual assault or stalking?** *All disciplinary proceedings are handled solely by the home institutions.*

45. A statement that require simultaneous notification, in writing, to both the accuser and the accused of the following? **The institution's procedures for the accused and the victim to appeal the result of the institutional disciplinary proceeding, if such procedures are available?** *All disciplinary proceedings are handled solely by the home institutions.*

46. A statement that requires simultaneous notification, in writing, to both the accuser and the accused of the following? **Any change to the result?** *All disciplinary proceedings are handled solely by the home institutions.*

47. A statement that requires simultaneous notification, in writing, to both the accuser and the accused of the following? **When such results become final?** *All disciplinary proceedings are handled solely by the home institutions..*

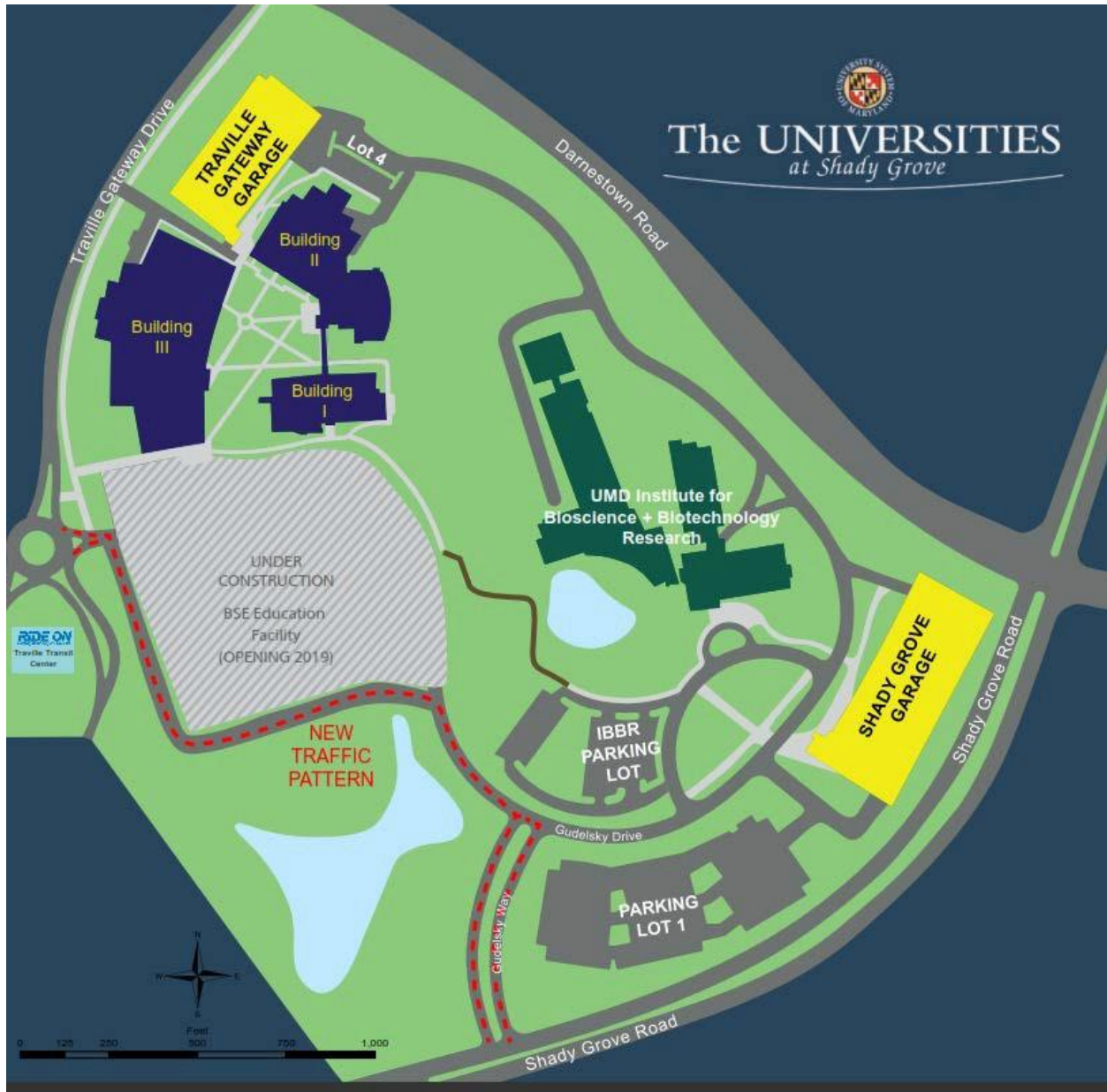
48. A statement that, when a student or employee reports to the institution that the student or employee has been a victim of dating violence, domestic violence, sexual assault or stalking, whether the offense occurred on or off campus, the institution will provide the student or employee a written explanation of the student's or employee's rights and options? *All disciplinary proceedings are handled by home institutions.*

49. A statement advising the campus community where law enforcement agency information provided by a state, concerning registered sex offenders may be obtained. *See page 5 or page 9 of this document for that information.*

USG Partner Institution Annual Security Report (ASR) Websites

Bowie State University	https://bowiestate.edu/about/administration-and-governance/division-of-student-affairs/campus-police/clery-act/crime-statistics.php
Salisbury University	https://www.salisbury.edu/police/clery-compliance/index.aspx
Towson University	https://www.towson.edu/publicsafety/cleryact.html
University of Baltimore (UB)	http://www.ubalt.edu/about-ub/offices-and-services/university-police/campus-safety/crime/clery-stats.cfm
University of MD Baltimore (UMB)	https://www.umaryland.edu/president/letters-to-the-umb-community/2018-clery-campus-security-and-fire-report.php
University of MD Baltimore County (UMBC)	https://police.umbc.edu/clery/
University of MD College Park (UMCP)	http://www.umpd.umd.edu/stats/AnnualSecurityReport.pdf
University of MD Eastern Shore (UMES)	https://www.umes.edu/uploadedFiles/_WEBSITES/Police/Content/2019%20Annual%20Security%20Report.pdf
University of MD Global Campus (UMGC)	https://www.umgc.edu/documents/upload/annual-safety-and-security-report-2018.pdf

Campus Map



Disclaimer: The provisions of this brochure are not to be regarded as a contract between the student or employee and the Universities at Shady Grove. The policies, programs and services described herein are subject to change from time to time at the sole discretion of USG. The policies, programs and services described herein are not intended to be a guarantee of individual safety or the protection of personal property.