Career & Internship Services Center
Spring 2016 Events

February

Dynamic Public Speaking – Toastmasters, Inc.
Wednesday, February 3, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, February 17, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, February 24, 5:00 – 6:00 pm, Bldg. III—2202*
Join the members of Toasted by Proxy, a local Toastmasters, Inc. club, to learn how to deliver a powerful message with passion, confidence, and the attention of your audience. This interactive meeting will share proven techniques for any public speaking situation and will help you become a more confident, effective speaker. (*Free pizza will be provided to all students who attend this event)

Pathways to Careers in Health and Wellness
Thursday, February 11, 12:00 – 1:30 pm, Bldg. III—3241

Job Seekers Meeting
Session 1: Moving Forward Positively: Goal-Setting & Knowing Yourself: Strengths and Growth Edges
Tuesday, February 16, 5:00 – 6:00 pm, BLDG. III—SAS Suite (1st floor)
The goal of the Job Seekers group is to bring together students from USG graduating in 2016. The agenda will provide important skills training in improving resumes, writing an effective cover letter, practicing interview techniques and forming a resource network. An on-going focus of the group is helping members develop a personal job search strategy.

Job Seekers Meeting
Session 2: Can Your Resume Pass the Ten Second Test
Tuesday, February 23, 5:00 – 6:00 pm, BLDG. III—SAS Suite (1st floor)
The goal of the Job Seekers group is to bring together students from USG graduating in 2016. The agenda will provide important skills training in improving resumes, writing an effective cover letter, practicing interview techniques and forming a resource network. An on-going focus of the group is helping members develop a personal job search strategy.

LinkedIn Lab
Thursday, February 25, 12:00 – 3:00 pm, BLDG. III—2225 & 2226
Headshots 12:00 – 2:00 pm; Workshops start 12:00 pm & 2:00 pm
Your LinkedIn profile is often one of the first things a potential employer would come across. In this dual workshop you will learn how to navigate LinkedIn effectively and maximize you professional social media presence. Help make the best first impression by having a professional headshot for your page
as well! All current students that attend the workshop will receive a free headshot that they can use for their account. Please dress professionally. Open for all current students & alumni. Come in between classes or reserve a time slot bit.ly/USGLinkedInLab.

March

Job Seekers Meeting
Session 3: Networking: On-Line and In-Person
Tuesday, March 1, 5:00 – 6:00 pm, BLDG. III—SAS Suite (1st floor)
The goal of the Job Seekers group is to bring together students from USG graduating in 2016. The agenda will provide important skills training in improving resumes, writing an effective cover letter, practicing interview techniques and forming a resource network. An on-going focus of the group is helping members develop a personal job search strategy.

Dynamic Public Speaking – Toastmasters, Inc.
Wednesday, March 2, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, March 16, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, March 23, 5:00 – 6:00 pm, Bldg. III—2202
Join the members of Toasted by Proxy, a local Toastmasters, Inc. club, to learn how to deliver a powerful message with passion, confidence, and the attention of your audience. This interactive meeting will share proven techniques for any public speaking situation and will help you become a more confident, effective speaker. (*Free pizza will be provided to all students who attend this event.)

USG Open House
Saturday, March 5, 9:00 am – 12:00 pm, Bldg. III
The Universities at Shady Grove's (USG) Open House is your chance to learn how you can attend one of nine top-ranked Maryland public universities on our conveniently located campus in Rockville. Attend the next Open House for your all-access pass to explore 80+ high-demand undergraduate and graduate degrees in one visit. Visit the USG website to register in advance for this event. http://www.shadygrove.umd.edu/prospective-students/visit-usg/open-house. The Career & Internship Services Center will be hosting mini 15-minute career coaching sessions. Sessions are schedule day of on a first-come, first-served basis.

Job Seekers Meeting
Session 4: Interviewing and Communication Skills
Tuesday, March 8, 5:00 – 6:00 pm, BLDG. III—SAS Suite (1st floor)
The goal of the Job Seekers group is to bring together students from USG graduating in 2016. The agenda will provide important skills training in improving resumes, writing an effective cover letter, practicing interview techniques and forming a resource network. An on-going focus of the group is helping members develop a personal job search strategy.

Spring Etiquette Dinner
Guest Speaker Carol Campbell Haislip, Director of The International School of Protocol
Wednesday, March 9, 5:00 pm – 8:00 pm, Bldg. II-1422, Multipurpose Room
Join us for a fine dining experience and an opportunity to network with USG students. Learn in detail how to politely and professionally speak, eat and behave during business related dinners. Dinner will be prepared and served by students from the University of Maryland, Eastern Shore Hospitality and
Tourism Management. This event is free for all students and alumni from USG. Reservations required, RSVP at the following link: bit.ly/USGEtiquetteDinner. Sponsored by the University of Maryland, Eastern Shore and the Career & Internship Services Center. Professional Dress Required

Spring Break! March 14 – 18 (Office closed March 14-15)

Professionalism in the Workplace
Presented by Dr. Elliot Lasson, Adjunct Professor II, UMBC I/O Psychology Program
First Thursday, March 24, 4:30 pm – 5:30 pm, Bldg. III—Room 3219
Did you know that improving your conduct will gain you the respect and credibility you need in any business or social setting? Come learn how true professionalism can help you enhance your personal growth and development, achieve higher emotional intelligence, and acquire better communication skills. A special emphasis will be placed on the appropriate use of communication and other technologies on the job.

April

Career Immersion Day – Office of the Chief Medical Examiner, MD
Friday, April 1, 8:30 – 2:30 pm, OCME’s Office Baltimore, MD (Bus transport from USG)
The Office of the Chief Medical Examiner (OCME) is the statewide agency designated by law to investigate deaths from injury, homicide, suicide, under unusual or suspicious circumstances, or when a person is not attended by a physician. We will be taking a tour of the facilities, learn about forensic investigations and even hear from some professionals in the field. Transportation to the facility will be provided.

Senior Week: April 4 – 7

Dynamic Public Speaking – Toastmasters, Inc.
Wednesday, April 6, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, April 20, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, April 27, 5:00 – 6:00 pm, Bldg. III—2202
Join the members of Toasted by Proxy, a local Toastmasters, Inc. club, to learn how to deliver a powerful message with passion, confidence, and the attention of your audience. This interactive workshop will share proven techniques for any public speaking situation and will help you become a more confident, effective speaker. (*Free pizza will be provided to all students who attend this event.)

Lunch & Learn with Target
Thursday, April 7, 11:00 am – 1:00 pm, BLDG. III—3241
Target is the second largest discount retailer in the United States. Come join us for an employer panel with Target’s asset protection teams, general retail team and professional team. Learn about different career options and pathways open to you at this corporation. After the panel there will be an opportunity to network with the Target representatives. Lunch will be served.
Federal Job Opportunities
Presented by Corliss Jackson, President and CEO, Federal Job Results
Tuesday, April 12, 4:00pm – 5:30pm, BLDG. III—3240
Learn about the federal job market, how to target federal jobs, build marketable federal job applications, and apply for jobs on USAJOBS. If you are interested in a job in the public sector, this workshop is a must see. Our guest presenter, Corliss Jackson, is an expert on the federal government’s hiring process with over 10 years of hands-on federal experience. She is the president and CEO of Federal Job Results and provides consulting services to various Federal Government agencies in the areas of recruiting and hiring.

Social Work Job Fair & Expo
Friday, April 15, 11:30 am – 1:30 pm, Bldg. II—1422, Multipurpose Room
Are you an undergraduate or graduate Social Work student and interested in meeting with professionals from your field? Come and attend the Social Work Job Fair & Expo to learn more about the career opportunities that are available for you. Speak with professionals from various organizations to see how you can obtain volunteer, internship, or employment opportunities.

Federal Agency Job Fair at MC Rockville
Friday, April 22, 10:00 am – 2:00 pm, Montgomery College, Rockville Campus Large Gym, PE Building, 51 Mannakee Street, Rockville, MD  20850
The career fair offers you the chance to find out more about federal and D.C. government career opportunities. Federal Agencies will have career booths. Bring your resume, and introduce yourself to the agency representatives. For more information, please email Eric Myren, Director of Career Services, Montgomery College at eric.myren@montgomerycollege.edu or call (240) 567-6908

May

Dynamic Public Speaking – Toastmasters, Inc.
Wednesday, May 4, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, May 18, 12:30 – 1:30 pm, Bldg. III—3240*
Wednesday, May 25, 5:00 – 6:00 pm, Bldg. III—2202
Join the members of Toasted by Proxy, a local Toastmasters, Inc. club, to learn how to deliver a powerful message with passion, confidence, and the attention of your audience. This interactive workshop will share proven techniques for any public speaking situation and will help you become a more confident, effective speaker. (*Free pizza will be provided to all students who attend this event.)

UMBC Internship Reflection Seminars
Date, Time & Location TBA
This seminar is a requirement for all students participating in UMBC PRAC internships. Joins us for a seminar to reflect and learn from your internship experience. Attendance to one of the December Seminars is required to fulfill the Reflection requirement.