Summary of Positions:

The Communications/Marketing Interns (2) will assist the Madison House Autism Foundation with projects and tasks associated with an art show in April, promote various fundraising initiatives, public relations activities, and other operational duties that help the organization achieve its goals.

**Graphic Design Emphasis** – assist creating graphics for newsletters, websites, mailings, and other forms of advertisement

- Bachelors or Masters student or a recent graduate
- Interest in marketing, public relations, non-profit management, and fundraising
- Proficient in Adobe Creative Suite 5
- Excellent Communicator
- Experience with Google Drive is a plus

**Web Engagement Emphasis** – assist in tasks associated with Beta Testing, website launching, creating articles, and research

- Bachelors or Masters student or a recent graduate
- Interest in web development, public relations, non-profit management, and fundraising
- Proficient in Microsoft Word and Excel
- Excellent oral and written skills
- Experience with Wordpress is a plus

Interns will gain experience working on projects that directly impact Madison House Autism Foundation’s mission. Additionally, interns will gain new skills through exposure to various development and communications activities.

**Internships are un-paid or through work-study. Interns will work 10-16 hours per week from January 2014-May 2014.**

To apply or for more information:

Please contact the Career & Internship Services Center at 301-738-6338 or asingle1@umd.edu. If you would like to participate in an internship for course credit, please contact your program director prior to applying.