



The UNIVERSITIES
at Shady Grove

MEMORANDUM TO FILE

FROM: Stew Edelstein, Executive Director
SUBJECT: Emergency Preparedness Committee
DATE: August 21, 2009

The following individuals are designated as members of the Emergency Preparedness Committee (EPC):

Stew Edelstein, Executive Director
Karen Mitchell, Director of Administration and Finance
Paul Dillon, Security Consultant
Columbus Mack, Facilities Manager
Mary Lang, Director of Planning & Chief of Staff
Joe Bucci, Director of Communication & Marketing
Karen Lenz, Coordinator for the Office of the Executive Director
Robyn Dinicola-Wagle, Director of Student & Academic Services

The committee is charged with reviewing and updating all policies and procedures related to emergency preparedness at USG. The committee will meet once each semester.

A handwritten signature in black ink, appearing to read "Stewart Edelstein".

Stewart Edelstein, Ph.D.
Associate Vice Chancellor for Academic Affairs, USM
Executive Director, Universities at Shady Grove

August 17, 2009