



# The Universities

AT SHADY GROVE

## Library Study Room Policy

USG Policy 7 (3.00) | *Approved July 2018*

### I. Purpose and Applicability

This policy defines the rules of use for the Library Group Study Rooms.

### II. Policy Statement

- A. Group Study Rooms inside Priddy Library are for the exclusive use of USG students and Library staff.
- B. Maximum occupancy is determined by the room size. Groups that exceed the maximum occupancy will forfeit their reservation.
- C. Reservations must be made at least 3 hours in advance and may be made up to 5 business days in advance.
- D. Any room that is unoccupied more than 15 minutes after the start of the most recent scheduled reservation is available for impromptu use.
- E. During the COVID-19 Health Emergency, rooms III-1200 R and III-1200Y are reserved for consultations with librarians.
- F. If a room is occupied at the start of your reservation, please speak with an employee at the Service Desk.
- G. Dry erase markers/erasers, HDMI cords, and monitor remotes are available for loan at the Service Desk. To borrow them, you will need your current student ID.
- H. For assistance connecting your wireless devices to the monitors, speak with an employee at the Service Desk.